Action Plan: UICT			Year(s):	2017-20
Curriculum Team:	L. Ambrose	FS	Link Governor(s) (if appropriate):	
	A. Sims	FS		
	A. Savage	KS1	*Is this a strategic or maintenance plan?*	Strategic
	M. Skimin	KS2		

Areas for improvement (as identified by inspection/self-evaluation/survey):	The ICT self-evaluation 2016-17 highlighted the following areas for improvement: • All classrooms to be equipped with Apple TV, with a minimum of 5 IPads per Key Stage as well as each teacher having their own iPad. • To successfully deliver NSPCC lessons across all Key Stages using Fronter • To use ICT as a medium for assessment of cross-curricular skills through links with Communication and Using Mathematics. • Completion of one of the 3 levelled tasks using iPads. The Keele survey 2017 highlighted: • All Governors and staff agree the school is well equipped with electronic media. • 65% of parents think the school is well equipped with computers and software. • 47% of pupils say they often use computers/laptops/tablets in lessons to help learning. From the points highlighted above, it is important for the pupils to engage more fully in the use of digital technologies in lessons to help their learning.
Where are we now? Include evidence where appropriate, eg quantifiable data, qualitative references/sources:	UICT was deemed to be very good in the Inspection (May 2015). Areas for improvement from UICT self-evaluation include: • All year groups within Key Stages to competently and regularly use IPad's and Apple TV as part of their classroom practice. • All year groups to have completed one of their 3 tasks on the IPad.

	Following on from the ICT Accreditation scheme, each year group completed 3 tasks per year. Throughout the year, the pupils have opportunities to explore the 5 E's (Explore, Express, Exchange, Evaluation and Exhibit) through various UICT tasks. These tasks are levelled and evidence of the task is given at the end of each term.

2017-18					
Targets to bring about improvement *What do we want to achieve?*	**Success Criteria** *How do we know if we have succeeded?* *What will be the impact of our work on the children?*	**Actions to bring about improvement** *What will we do?* *Align with each success criteria*	**Resource allocations**	**Staff – lead responsibility** *Who is responsible for each action and what support is required?*	**Dates**
T1 Introduce a coding task.	SC1 Evidence will be gathered from each year group for the particular coding task.	Provide a selection of resources from CAS Barefoot for each year group to choose from. Provide training on Barefoot resources. Gather evidence from each year group to monitor progress/successfulness of coding task.	CAS Barefoot resources	ICT team	Term 3
T2 Expand use of digital technologies throughout the school.	SC2 IPads are being used within lessons. (Taskboard/reciprocal reading/literacy/numeracy/PBL, ABL & SBL)	Key stage representative to ensure IPads are fully charged. Year groups to research various Apps suitable for topic or curriculum work. Audit to be carried out in 2018-2019.	IPads	Whole staff	Ongoing throughout the year – Term 1/2/3
T3a Maintain Interactive Whiteboards, projectors,	SC3a Address any issues regarding the maintenance of digital devices.	Raise any issues regarding digital devices using the ICT support book.	Funding support from PTA	LA, AS & TMcC	Ongoing throughout the year -– Term 1/2/3

Building a Legacy

IPads, computers and laptops.					
T3b Transform the current 2-3 club room into the Digital Community Hub.	**SC3b** The Digital Community Hub will be up and running and used within school and the community. PTA fundraising events will have taken place to aid with funding. (The process of planning/creating a new ICT suite/digital hub is underway.)	Apply for a funding grant to help fund Digital Community Hub (through to the final panel stage of the Aviva Community Grant Awards - awaiting result.)	Funding Support from PTA	SLT & PTA	Aviva Community Grant Awards voting stage- completed- Term 1 (28.11.17) Panel stage result – January 2018 Throughout the year fundraising etc
T4 Hold a safer internet day.	**SC4** Children will be more aware of e-safety.	E-safety assembly and lesson appropriate to year group.	Safer Internet Day resources	RM & JH	Tuesday 6th February 2018
T5 Introduce the Digital Leaders program	**SC5a** Appoint 8-10 digital leaders using an application process. **SC5b** Children will be able to take a leading role in maintaining IPads and computers throughout the school.	Speak to P6&7 children about what a digital leader is and hold an interview & presentation process Interview and train the children using the resources provided by Terry McCorry.	Digital Leaders lanyards/badges	TMcC	Term 1
T6 Awareness of PERMA principles in UICT curriculum NB – generic target for all Curriculum Areas	**SC6** Children are aware of engagement & achievement across the curriculum	Lessons to incorporate PERMA discussion where appropriate (engagement) Celebration of Achievement – focus on EFFORT & the Growth Mindset	PERMA resources Growth Mindset resources	Whole school	Term 2 & 3

Building a Legacy

2018-19					
Targets to bring about improvement *What do we want to achieve?*	**Success Criteria** *How do we know if we have succeeded?* *What will be the impact of our work on the children?*	**Actions to bring about improvement** *What will we do?* *Align with each success criteria*	**Resource allocations**	**Staff – lead responsibility** *Who is responsible for each action and what support is required?*	**Dates**
T1 Audit the use of IPads.	SC1 Each year group will have integrated the IPads into PBL, ABL and SBL lessons.	Ask each year group to provide evidence of when IPads are being used. Compile a list from each year group on Apps being used to update evidence gathered in January 2017. (See Digital Technologies Policy)	IPads	LA & AS Whole staff	Term 1
T2 Review UICT tasks.	SC2a Each year group will have updated their UICT tasks. SC2b Each child will have completed 5 UICT tasks. One for each session of the curriculum.	Compile a list of session topics used in each year group for Terry McCorry to choose appropriate tasks relevant to age, topic and level. Gather evidence for each new UICT task.	IPads & Computers	TMcC LA & AS	Term 1- Completed before Christmas
T3 Transform the current 2-3 club room into the Digital Community Hub.	SC3 Continue the process of planning/developing the Digital Community Hub. The digital hub will be up and running and used within school and the community. PTA fundraising events will have taken place to aid with funding.	Apply for a funding grant to help fund new ICT suite.	Funding Support from PTA	SLT & PTA	Ongoing throughout the year

	(The process of planning/creating a new ICT suite/digital hub is underway.)				
T4 Maintain Interactive Whiteboards, projectors, IPads, computers and laptops.	SC4 Address any issues regarding the maintenance of digital devices.	Raise any issues regarding digital devices using the ICT support book.	Funding Support from PTA	LA, AS & TMcC	Ongoing throughout the year -- Term 1/2/3
T5 Renew our Digital Schools.	SC5 We will retain our Digital Schools award.	Completed evidence required to maintain this award.	ICT Team	ICT Team	Term 3

2019-20					
Targets to bring about improvement *What do we want to achieve?*	**Success Criteria** *How do we know if we have succeeded?* *What will be the impact of our work on the children?*	**Actions to bring about improvement** *What will we do?* *Align with each success criteria*	**Resource allocations**	**Staff – lead responsibility** *Who is responsible for each action and what support is required?*	**Dates**
T1 Update ICT suite to the current 2-3 club room.	SC1a A new computer suite will be ready for use for a whole class. SC1b Children will be able to have ICT lessons in the one room with an Interactive Whiteboard/TV for teaching purposes.	Review funding applications. Timetable classes to use new computer suite.	Funding Support from PTA	SLT & PTA	Ongoing
T2 Update website	SC2a A new child friendly website. SC2b	Show the children their new website and encourage use at home and in school.	Funding Time to train	Whole Staff	Ongoing

	Teachers will be able to easily upload pictures and news onto year group pages. SC2c Notes and letters sent home will be available to download from the website.	Train teachers on how to upload information/pictures onto their own class/year group page. Upload any letters sent home onto the website.	Time		
T3 ParentMail/C2K text messaging system	SC3 A paper free communication system will be available to all parents either via ParentMail or C2K text messaging system.	Gather parent details to upload onto the system		RM & SM	Ongoing

Strategies to monitor & evaluate			
Success Criteria	**What?**	**Who?**	**When?**
2017-18			
SC1 Evidence will be gathered from each year group for the particular coding task.	Gather evidence of new coding task completed.	ICT Team	Term 3
SC2 IPads are being used within lessons. (Taskboard/reciprocal reading/literacy/numeracy/PBL, ABL & SBL)	Record Apps being used in each session.	Whole Staff	Ongoing throughout the year -- Term 1/2/3
SC3a Address any issues regarding the maintenance of digital devices.	Issues to be recorded in communication book with ICT technician Terry McCorry.	Whole Staff	Ongoing throughout the year -- Term 1/2/3
SC3b Started the process of planning a new ICT/Digital Community Hub.	Funding applied for by PTA.	PTA & SLT	Ongoing throughout the year -- Term 1/2/3

SC4 Children will be more aware of e-safety.	An assembly to take place.	RM & JH	Tuesday 6th February 2018
SC5a Appoint 8-10 digital leaders using an application process.	P6/7 digital leaders will be appointed through an application process.	TMcC	Term 1
SC5b Children will be able to take a leading role in maintaining IPads and computers throughout the school.	Children will be trained in various skills to assist the running of digital technologies throughout the school.	TMcC	Term 1 onwards
SC6 Children are aware of engagement & achievement across the curriculum	All pupils engaged when completed UICT tasks and achievements celebrated through digital leaders.	SLT	Term 2 onwards

2018-19			
SC1 Each year group will have integrated the IPads into lessons. SC2a Each year group will have updated their UICT tasks. SC2b Each child will have completed 2 new UICT tasks. SC3 Continue the process of planning a new ICT suite. SC4 Address any issues regarding the maintenance of digital devices. SC5 We will retain our Digital Schools award.	Gather evidence and update IPad Apps being used across all year groups. Gather evidence and feedback for new UICT tasks. Update wall display in ICT suite to show new UICT tasks in each year group. Renovation work will have commenced. Issues to be recorded in communication book with ICT technician Terry McCorry. New Digital Schools award will be renewed.	ICT team Whole staff Whole Staff SLT TMcC LA & AS	Ongoing throughout the year -- Term 1/2/3 After each session Term 2/3 Ongoing throughout the year -- Term 1/2/3 Ongoing throughout the year -- Term 1/2/3 Term 2/3

2019-20			
SC1a A new computer suite will be ready for use for the whole class in the old 2-3 club room.	Completion of new computer suite.	PTA & SLT	Term 1/2
SC1b Children will be able to have ICT lessons in the one room with an Interactive Whiteboard/TV for teaching purposes.	Each class will be timetabled to use the new ICT suite.	LA & AS	Term 1/2
SC2a A new child friendly website will be online for viewing.	Children will be using the new website.	RM & TMcC	Term 1
SC2b Teachers will be able to easily upload pictures and news onto year group pages.	Teachers will be able to upload their own information and photographs.	Whole Staff	Term 2 onwards
SC2c Notes and letters sent home will be available to download from the website.	Make sure all notes are up-to-date on website.	RM	Term 2 onwards
SC3 A paper free communication system will be available to all parents either via ParentMail or C2K text messaging system.		RM, JS & SM	Term 1 onwards